

6 February 2020



Dear Member,

Annual General Meeting (Members) to be held on Saturday 29 February 2020 at 1 pm.

You are formally invited to attend your club's AGM. Please find below your invite to the AGM, the meeting agenda, club balance sheet and chair's report. The purpose of the meeting is to present the club's annual reports/accounts for last year and consult with the members on how the club is developing and elect representatives to serve on the committee or as directors.

As the meeting can be very busy, unfortunately only items on the enclosed agenda can be discussed. However, you may submit questions before the meeting that will be answered after the relevant report. These can be sent to secretary@mwbc.org.uk for inclusion up to 24 hours before the AGM.

All the positions on the committee have only received one nomination except the General Committee Member so members will need to vote for one candidate.

I look forward to seeing you at the meeting. However, if you cannot attend then, please email your apologies to the secretary@mwbc.org.uk, or you can post it back to the boathouse.

Yours sincerely

Linda Rodwell

Secretary
Manvers Waterfront Boat Club

**Enclosed: Agenda
 Balance Sheet
 Chair's Report**

Agenda for the Annual General Meeting to be held 29 February 2020

1. Present
2. Validation of Members
3. Apologies
4. Minutes of the previous General Meeting
5. Items arising
6. Reports:

a) Chairman's Report

Questions arising from the contents of the report (These are to be submitted before the start of the meeting)

b) Treasurer's Report

Questions arising from the contents of the report (These are to be submitted before the start of the meeting)

c) Election of Officials

The following were elected as these positions only received one nomination:

President	Christopher Hawkesworth	2022
Vice President	Chris Wordsworth	2021
Chair	Mark Benton	2021
Secretary	Linda Rodwell	2022
Treasurer	Mark Toller	2022

Section Representatives (must be the nominated sport of the member nominated)

Paddlesport	Bob Finch	2021
Swim	Desiree Wilburn	2021
Run	Tracy Hyland	2021
Triathlon	Wayne Hubery	2021
Angling	Phil Heaton	2021
Windsurfing	Andy Prigmore	2021
Model Boat	Bryan Lindley	2021
Dragon Boating	Trevor Coldron	2021

General Committee 3 nominations received for 1 post

A vote will take place between

Bob Mawson
Becki Finch
Gavin King
Clare Cook

The committee will cover positions or co-opt for Head Coach, Welfare, Organiser of Meets, Volunteer Coordinator, etc.

Close of the meeting

Chairman's Report 2019/20 – To be presented to AGM 29 February 2020.

Manvers Waterfront Boat Club – one of the best open water swimming venues in the UK and one of the largest canoe clubs in the country! I would like to thank all its members, coaches, leaders and helpers that have made this possible.

This has been made easier with the great facilities we have at Manvers. This year we have completed improving the club office and meeting room. We have also purchased more equipment and updated some of our older equipment. We are currently still working on improvements of the slalom pond; disabled fishing pegs and we have purchased more new fish which we are hopefully settling into their new home.

Your committee met 10 times in 2019 with various sub-group meetings in between. Membership has settled at around 950 paid up members and we are in a sound financial position.

The club sections have thrived, with all sections reporting much more activity having section meetings and section representatives reporting back to the committee. All sections are maturing and attracting members and have busy programme ahead.

Our mission - To encourage participation across all sections.

We will achieve this by:

- Promoting the Club.
- Providing clear accurate information about the club and our programme,
- Being a friendly, supportive club, welcoming and supporting people of all abilities, younger members and families.
- Providing safe equipment and activities
- Providing clean, well maintained facilities
- Providing accessible, exciting programmes
- Supporting members and volunteers

I can see that the 2020 is going to be another great year for the Club.

Club Users:

We record the number of people that use the building this includes Café users and people that hire rooms etc. This was about 50k last year!

Our solar panels continue to provide lower cost electricity to the building in which help save the environment and reduce our electricity bill.

The priority this year remains, providing an interesting and accessible programme across all sections for its members and visitors.

Our Webcollect members portal is helping members manage their membership easier and quicker. This enables the Club to better manage bookings and activities which links into our finance systems this has helped greatly reduce the number of Volunteer hours needed.

We have completed the work on the new office and meeting room. The extra room has helped all sections of the Club develop and expand.

2019 saw the formation of a Dragon Boating section here at Manvers, we may even be able to add further sections in the coming years.

The Trust, who manage the lake and boathouse wish to continue to improve the boathouse facilities throughout 2020. We have improved the lighting throughout the building and installed additional hand dryers in the toilets. We have added to the CCTV system to increase security to the building and surrounding areas. We have also installed a PA system that will have a range of benefits to the boathouse. The car park is still a priority and we look towards phase 3/4 to resurface the car park and installing the first floor of the new building when finances allow.

All that the club has achieved last year would not have been possible without the support of you the members, volunteers, coaches, section heads and the Committee. The club relies on a relatively small number (who are all volunteers) to keep the club running and delivering a busy program year-round. This band of people enables the club to function and keep your membership fees as low as possible; to them all we owe a massive thank you. I do not wish to name specific individuals, you know who they are. THANK YOU.

Mark Benton

**Chair
MWBC**

Balance Sheet 2019/20 MWBC

Our financial year end is 31 January 2020; the accounts go to the Accountant after this date, so the information below shows the **unaudited** income and expenditure for the last 12 months.

The club appears to be on a sound financial footing; however, we do wish to increase our cash reserves to better protect the club as our income can be seasonal in nature.

We donated £17k to the Trust towards improvements and running the boathouse.

The club spent over £23k on maintaining equipment and purchasing new. Having ample, good safe kit remains a priority and helps the club grow and operate safely.

The club also supported its volunteers and coaches, including supporting its coaches and volunteers on up-skilling to help the club grow and operate safely.

We also need to continue to make provision for replacing equipment as it gets worn out through the use it gets and if we wish to offer more coaching at the club the committee will consider the best ways of funding these.

If you would like any more information, then please contact Mark Benton.

Mark.Benton@Manverslaketrust.co.uk

Balance Sheet

Manvers Waterfront Boat Club	
Financial Activities	
February 2019 - January 2020	
Income	£
Affiliations	1,675.00
Facilities	260.00
Fundraising Income	58.88
Other revenue	432.99
Pool Income	3,700.00
Sales of goods and services	2,855.59
Sales of Product Income	3,975.88
Club Events	2,868.90
Training	1,649.00
Unapplied Cash Payment Income	0.00
Uncategorised Income	2,582.53
Cost of sales	2,114.90
Membership	35,932.83
Membership - Day	5,908.30
Membership, - Annual	3,461.00
Total	67,475.80
Expenditures	
Affiliation Fees	1,999.40
Bank charges	261.01
Building Running Costs	1,058.68
Cost of Fundraising Events	2,934.86
Donations	17,715.54
Equipment Renewal and Repairs	23,226.58
Fuel	40.00
Insurance	1,191.00
Net Wages	316.80
Office Costs	2,243.77
Paypal Fees	1,532.68
Pool Hire	2,900.00
Professional Fees	644.66
Purchases	5,292.15
Repair and maintenance	257.71
Training and Coaching	2,404.56
Uncategorised Expenditure	1,884.00
Volunteer and Travel Expenses	185.00
Total Expenditures	66,088.40